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GOVERNMENT OF ANDHRA PRADESH
DEPARTMENT OF TECHNICAL EDUCATION
GOVERNMENT POLYTECHNIC :: RAJAMPETA
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MINUTES OF THE MEETING OF INTELLECTUAL PROPERTY RIGHT CELL

Venue: Principal's Chamber

Date: 22nd September 2023

Time: 11:00 AM onwards

Agenda:

1. Review of IPR activities conducted in 2022-23.
2. Planning patent awareness session and IP registration support.
3. Discussion on integrating IPR modules into innovation expos.
4. Preparation of IPR policy draft for institutional submission.

Minutes of the Meeting:

- One faculty innovation was shortlisted for IPR filing consultation.
- IPR orientation was conducted in collaboration with APSSDC in February 2023.
- Decision made to include "IPR eligibility" checkbox in project submission formats.
- IPR Cell agreed to prepare a basic IPR Policy tailored to diploma-level innovations.

Resolutions:

1. Finalize draft IPR policy by December 2023.
2. Encourage faculty to attend FDPs related to patents and copyrights.
3. Submit eligible projects for preliminary novelty checks.

Name	Designation	Role	Signature
Dr. Y. Sudhakar	Principal	Chairman	
Sri Shaik Aejaaz Ahamed	Lecturer/Mechanical	Convener	
Miss P.Meena	Lecturer/Mechanical	Member	
Sri P. Siva Venkata Prasad	Lecturer/Civil	Member	