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**GOVERNMENT OF ANDHRA PRADESH**  
**DEPARTMENT OF TECHNICAL EDUCATION**  
**GOVERNMENT POLYTECHNIC :: RAJAMPETA**  
Near Akepadu X Road, Kadapa - Tirupati Hwy, Rajampeta, Andhra Pradesh- 516126



## MINUTES OF THE MEETING OF INNOVATION CELL

**Venue:** Principal's Chamber

**Date:** 24.06.2024

**Time:** 11:00 AM onwards

### Agenda:

1. Status review of R&D activities and innovation proposals.
2. Encouraging patent filing and publication practices.
3. Identifying funding schemes for research labs and materials.
4. Finalization of calendar for 2025–26 innovation initiatives.

### Minutes of the Meeting:

- One faculty paper accepted in a national conference.
- Students from Mechanical participated in a state-level model competition.
- Convener proposed to prepare a guidebook for writing research abstracts.
- Need identified to allocate budget for lab equipment for prototype development.

### Resolutions:

1. Develop a research bulletin showcasing faculty and student innovations.
2. Prepare draft proposals for MODROBS by August 2025.
3. Host Innovation & Entrepreneurship Day in March 2025.

### Signatures:

Name	Designation	Role	Signature
Dr. Y. Sudhakar	Principal	Chairman	
Sri Shaik Aejaz Ahamed	Lecturer/Mechanical	Convener	
Sri M.L. Anoop Kumar	Lecturer/Civil	Member	
Dr. C. Sumalatha	Lecturer/Physics	Member	